

**FIRE CHIEFS' ASSOCIATION OF BROWARD COUNTY**  
**Mutual Aid and Communication Committee**

**SUBJECT:** Post Incident Analysis Guideline For Multi-Jurisdictional Incidents

**DATE:** July 26, 2010

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**INTRODUCTION**

This guideline is provided as a means of objectively analyzing multi-jurisdictional fire rescue operations in a post-emergency environment. To additionally provide a review and development process through which improved mutual aid methods and operations may be realized. Under normal circumstances, this should be completed within thirty days from the incident. It is not the intent of this procedure to replace or interfere with a Department's Critical Incident Stress Management (CISM) procedure. The intent is to analyze significant multi-jurisdictional emergency operations for the express purpose of improving future performance.

**GUIDELINES**

1. Fire rescue operations should be discussed in chronological order by allowing the involved personnel to recount and discuss their observations and actions in the order of their arrival on scene. Staff officers of any department division(s) that have a relationship to the incident, or their designee, should be notified, attend, and participate in the PIA.
2. A copy of the audiotape may be requested from the communications center to assist in the PIA.
3. Non-fire rescue agencies that were involved with the incident should be allowed to participate and describe their involvement when appropriate.
4. Once the facts and a description of the operations involved have been presented, the discussion should be opened for questions and answers and the expression of opinions from all those present at the PIA.
  - a) The emphasis must be on overall operational improvement, and should not focus on embarrassing any individual or group. This should be a learning experience.
  - b) Discussion of fireground activity should focus on functional units (company level). Individual's performance should be reviewed by company officers.
  - c) The entire PIA process should be a learning experience.

5. The following areas of operation should be addressed to insure they were implemented and effectively utilized as recommended by the Fire Chiefs' Association of Broward County:
  - Standardized Accountability
  - Mutual Aid and Communications
  - Mutual Aid/MAYDAY
  - Uniformed Mass Casualty Procedure
  - Uniform Incident Management system
  - Rapid Intervention Team
  - Special Operations Response Guideline
  
6. Upon completion of an organization's PIA a report should be presented to the Mutual Aid and Communications Committee. This report should be presented orally at the next regular meeting preceding the PIA. As a minimum the presenter should supply the committee with the following:
  - Date of the incident
  - Jurisdiction of incident
  - Date of the PIA
  - Description of the incident
  - Key operational/tactical issues relating to mutual aid and communications
  - Recommendation relating mutual aid operations and communications
  
7. The Mutual Aid and Communications Committee will not act to facilitate any such mutli-jurisdictional PIA. Committee members, if requested to do so, will assist and support the PIA process as it relates to mutual aid responses. Committee members assisting any agency will report such interaction back to the body.